

TOWN OF GROVELAND

2015 OCT -1 AM 11: 52

**COUNCIL OF AGING
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES 08/19/2015**

TOWN CLERK
RECEIVED/POSTED

CALL TO ORDER: 9:45 a.m.

IN ATTENDANCE: Lynne Stanton, Dot DiChiara, Ron Mertens, Laurel Puchalski

Anita Wright, non- member

ABSENT: Carl Much, Frank Sadowski

MINUTES

Motion was made by D. DiChiara, seconded by L. Puchalski, and voted unanimously to accept the Minutes from the June 17, 2015 meeting.(*attached)

TREASURER'S REPORT

Motion was made by D. DiChiara, seconded by L. Puchalski, and voted unanimously to accept the Treasurer's report, as amended.(*attached)

DIRECTOR'S REPORT

- L.Stanton suggested the Board visit the Municipal Light Department's facility with Building Inspector Sam Joslin, Light Dept. Manager Mike Cloutier and Light Commissioner Kermit Cross to get a better idea of the layout. R.Mertens will make contact and set up a time for all to take a tour.
- L.Stanton reviewed her report (*attached)

NEW BUSINESS

- Slate of officers was approved unanimously as follows:
 - CHAIR : Ron Mertens
 - VICE CHAIR : Carl Much
 - TREASURER : Dot DiChiara
 - SECRETARY : Laurel Puchalski
- A.Wright contacted Mike Dempsey regarding CPA funding. Unfortunately, funding would be out of the question through the grant as all projects need to be used for the entire community, not a specific population (i.e.-seniors)
- L.Stanton attempted contacting other directors , Nichols Village and Wadleigh Foundation, with little success- many on vacation.

NEXT MEETING: September 16, 2015, 9:30 a.m., Public Safety Building

Adjourned: 10:35 a.m.

RESPECTFULLY SUBMITTED BY Laurel Puchalski

Groveland Council On Aging

Director's August 19, 2015 "Quickie" Report

Old Business

- ☞ **"Memorial Rockers"** Brass plates (In Memory of Richard T. Sciacca 1948-2015) will be picked up asap. Short staffing's made it tricky.
- ☞ **EOEA Annual Report** Due to state August 28.
- ☞ **Eagle Tribune Help Wanted Ad** Ad resulted in one response. It was viewed on Idealist.com. No response via any other means. 2 walk-ins. 1 response from another COA.
- ☞ **New(er) Town Hall Hours** Lynne's new hours will be 7:30-7:00 Monday (manning the evening shift), 8:00-4:30 Tues/Wed/Thurs with Fridays off. Nisha will work 9:00-4:00 Mon/Tues/Wed, 9:00-3:00 Thursdays and 9:00-12:00 Fri. Not certain if Nisha will be able to maintain schedule after August because of 2nd job. Response to later hours has been positive/considered helpful. New hours are listed in newsletter and will be posted on Town and COA websites.

New Business

- ☞ **Elders** We're seeing an increase in requests for assistance from residents *under 60*.
- ☞ **Staff** Outreach position has been offered to a Groveland resident. She must accept offer letter, letter must then be sent to Board of Selectmen to schedule a meeting time for her to be officially appointed. Earliest will be Tuesday evening, September 8. Consequently, not sure of start date. Work schedule will likely be Mon 9am-1pm, Tues + Thurs 9am – 4pm. 10 hrs/wk funded by town. 8 hrs/wk funded through Formula Grant. No benefits. During this staff shortage, I'm fielding most of the outreach tasks and Nisha's taken on greater phone coverage.
- ☞ **FY16 Budget** On track.
- ☞ **Capital Improvement Committee** Received worksheets for departments to complete. Seeking capital items needed for 2022 and beyond. Apparently they've moved beyond the current 5 year plan. Requests prior to 2022 will be considered if it's an "extenuating" circumstance. Discussion.
- ☞ **MVRTA Van** All is well.
- ☞ **Tour of Light Department** Kermit Cross (light commissioner) suggested we contact Light Dept. asap for a COA Board tour.
- ☞ **Sr. Center Funding Analysis** Work continues re. how other senior centers in the Merrimack Valley are funded / built. Since our July meeting, info's been tough to obtain as many directors away on vacation.

Coming Events

- ✓ *Birthday Bash* – Thurs., Sept. 10 (lobster rolls or chicken wraps) with entertainment by Howie Newman
- ✓ *Talking Books w/ Gayle Yarnall* – Tues., Sept. 15 (10:30am)
- ✓ *Friends of COA Town Wide Yard Sale* – Sat., Sept. 19 (8am-2pm).
- ✓ *"Around the World 2016" + Free Pizza Party with Collette Vacations* Tues., Sept. 22 (12:30pm)
- ✓ *Performance of "Two to Tango"* with Richard Clark and Lynne Lydick scheduled for Thurs., October 8 (12:30pm) with light refreshments (in lieu of birthday lunch). Program funded by Groveland Cultural Council.

Next COA Board Meeting:
Date: September 16 Time: 9:30am
Conference Room—Public Safety Building